



**Parole and Probation
DIVISION DIRECTIVE MANUAL**

AG REVIEW BY:	ORIGINATION DATE: 03/03/1999	APPROVED BY: JOHN ALLAN GONSKA, CHIEF <i>(original signature on file)</i>
REFERENCES:	DATE EFFECTIVE: 06/01/2006	SUBJECT: Code of Ethics
PROCESSED BY: AARON GARRISON	REVISION DATE: 05/18/2006	DIRECTIVE NUMBER: 4.2.009C

A. PURPOSE:

To set forth an Ethics Statement that shall apply to all Division staff.

B. POLICY:

The Division shall require the highest possible level of conduct and professionalism from each of its employees.

C. CODE OF ETHICS:

Each employee shall adopt the following statement as their personal code of ethics while employed by the Division.

As an employee of the Division of Parole and Probation, my fundamental duty is to serve the citizens of the State of Nevada.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn and ridicule; develop self restraint; and be constantly mindful of the welfare of others. I shall be honest in thought and deed in both my personal and official life.

I will be exemplary in obeying the laws of the State of Nevada and the regulations of my Division. Whatever I see or hear of a confidential nature or that is confided in me in my official capacity, will be kept secret unless revelation is necessary in the performance of my duty.

I will never act officiously or permit personal feelings, prejudices, animosities or friendships to influence my decisions. I will perform my duties courteously and appropriately without fear and favor or violence and never accept gratuities.

I recognize my position as a symbol of public faith, and I accept it as a public trust to be held so long as I am true to the ethics of the Division of Parole and Probation. I will constantly strive to achieve these objectives and ideals, dedicating myself to my chosen profession.